



Preliminary Peak Load Reduction Assessment Request Form

Date: _____ You are: ☐ Customer ☐ Utility Rep Utility: ☐ PGE ☐ SCE ☐ SDGE

Utility Representative Information

Name: _____ Phone: _____ E-mail: _____
 Special Instructions: ☐ Contact rep before contacting customer ☐ Rep plans to attend any on-site visits
☐ Other: _____

Customer Information

Business name: _____
 Site address: _____ City: _____ ZIP: _____
 Primary contact name: _____
 Telephone/ext.: _____ E-mail: _____

Building Information

Principal use of building: (office, school, manufacturing, etc.)
 Building type: ☐ Portion of building ☐ Med-high rise ☐ Campus ☐ Multi-locations
 Number of buildings/locations: _____
 Conditioned floor space, sq ft: _____ Uncond. floor space, sq ft: _____
 Customer is: ☐ Owner ☐ Tenant ☐ Both % Tenant-occupied _____ # Tenants _____

Business Hours

Day	Open	Clos
M-F		
Sat		
Sun		

Energy Usage Information

List all electric accounts over 200 kW

Account #	Rate Schedule	Annual kWh	Max. Demand (Summer)	Account #	Rate Schedule	Annual kWh	Max Demand (Summer)
1.				4.			
2.				5.			
3.				6.			

EE/DR Program Participation

Prior DR program participant?

☐ No

☐ Yes

Program(s):

List any previous demand response load reduction strategies implemented.

Energy Systems

Check all boxes that apply for current systems in building.

Principal Lighting Type

☐ Fluorescent

☐ HID

Lighting Controls

☐ Manual wall switches

☐ Dimmers

☐ Time clocks

☐ Central lighting control system

☐ Occupancy sensors

☐ Photo sensors

Heating and Air Conditioning Systems

☐ Steam/hot water boiler(s)

☐ Rooftop package units

☐ Chiller(s)

☐ Window air conditioners

☐ Gas furnaces/duct heaters

☐ Air source heat pumps

☐ Water source heat pumps

☐ Other

Ventilation Systems

☐ Unitary (self-contained) HAC units

☐ Constant volume systems

☐ Packaged central air handlers

☐ Variable air volume – inlet vanes

☐ Built-up central air handlers

☐ Variable air volume – var. speed drives

Control Systems

☐ Energy management system: pneumatic

☐ Temperature only—(no time)

☐ Energy management system: DDC

☐ Programmable thermostats

☐ Central time-switches

☐ Other

Notes

Recommended level of assistance: (may be modified during screening process)

☐ Phone consult

☐ On-site consult

☐ On-site assessment w/report

Questions/interests/other considerations:

Return this form by mail, e-mail or fax to:

Mail: Enhanced Automation Program
492 Ninth Street, Suite 220
Oakland, CA 94607

Phone: 1-866-732-5591

Fax: 1-510-891-4004

E-mail: enhancedautomation@xenergy.com